

Peter Paul

Governance and Personnel Charter

Mission:

Peter Paul is on a continuous mission to improve its performance and mission by attracting, retaining, supporting and enabling talent in both its operations and board of directors. The Governance and Personnel committee was formed to assist and provide guidance on how best to improve PPDC's capabilities and maturity in both Board and Personnel matters.

The Governance and Personnel Committee is responsible for both the governance of the Board of Peter Paul and the oversight of Personnel related functions including compliance requirements. All Personnel related functions require working closely with the Executive Director to ensure that Peter Paul has in place the necessary Human Resource functions and is in compliance with all Federal and State laws. Governance includes Board recruiting, training, and retention. The committee will make recommendations to the Board Executive Committee on Governance Guidelines regarding roles, responsibilities, authority, and communication.

Roles and Responsibilities:

The Governance and Personnel Committee will begin the fiscal year with three primary workstreams which will optimize work efforts and enable parallel accomplishments:

HR Evolution: Ensuring an acceleration of HR and Personnel support and enablement.

Participants: Tom Watson and Carolyn Champion

Board Governance and Development: Continual board development and governance including attracting, engaging and onboarding new board members and ensuring compliance to bylaws.

Participants: Tyrone Payton, Hal Greer, Damon Jiggetts

People Evolution: Supporting Board and ED regarding alignment and development. This includes PPDC support of engagement activities of PPDC staff and management (ie Insights).

Participants: Scott Mayo, Renee Robinson, Damon Jiggetts and Carolyn Champion.

Authority and Reporting Requirements:

The committee will make recommendations to the Board Executive Committee on Governance Guidelines regarding roles, responsibilities, authority, and communication. Progress and the completion of associated functions will be reported to the Board during Board meeting, executive committee meetings and in alignment with goals of the strategic plan.

Composition and Frequency:

The Governance and Personnel Committee will meet at least once monthly and is comprised of: Scott Mayo (chair), Damon Jiggetts, Tyrone Payton, Hal Greer, Tom Watson, Renee Robinson and Carolyn Champion.