



EDUCATE | ENGAGE | EMPOWER

Peter Paul
1708 N. 22nd Street, Richmond, VA 23223
Zoom Conference Call
March 23rd, 2021 at 8:30 a.m.

According to Peter Paul's Board by-laws, notice of the meeting was provided by Damon Jiggetts, Executive Director, in February 2021. Mary Doswell, Board Chair, presided over the meeting. A quorum was reached.

I. Opening Prayer/Welcome

The meeting commenced at 8:33 a.m. In attendance were board members Jessica Brooks, Joy Brown, Christa Coleman, Tamika Daniel, Mary Doswell, Mark Franko, Hal Greer, Pat Hanley, John Hopper, Laura Lafayette, Scott Mayo, Benita Miller, Chris Moore, Hillary Parkhouse, Tyrone Payton, Missy Reynolds, Renee Robinson, and Tom Watson. Also in attendance were Peter Paul staff members Lamont Bagby, Stephanie Bassett, Carolyn Champion, Damon Jiggetts, Michelle Williams, Kim Young, and Sarah Young. Mary began the meeting and Damon gave the opening prayer.

II. Approval of Minutes

Hal Greer requested to wait until the next meeting to approve January meeting minutes, as they were not distributed to the board until the morning of the meeting. All were in favor. Pat Hanley motioned to approve committee reports. Tyrone Payton seconded and all voted in favor, there were no votes against; the motion carried.

III. Mission Moment – Damon Jiggetts

Maggie Walker Community Land Trust and Urban Hope are partnering on the construction of an affordable housing duplex behind Peter Paul. Two few families will be moving in; referrals will be provided by Peter Paul and RE:work Richmond.

IV. Executive Director Report - Damon Jiggetts

- Traditional RPS school year will be starting September 7th, 2021. We will be operating at Peter Paul's John Coleman Center, Fairfield Court, and Henry Marsh (formerly George Mason) Elementary School. We are looking at serving 50-70 students at each location.
- Peter Paul is planning to move forward with an in-person summer program at the Coleman Center, serving about 70 students. We will have a 7:1 teacher student ratio and maintain six feet between student desks.
- There are currently around 80 students enrolled at Peter Paul's MLK program.
- Z-LIFE is up and running. This program serves Gen-Z by supporting them with employment and workforce development.
- The strategy committee's SWOT analysis was completed by 8 board members. Synthesis of this data will launch our strategic planning process.

V. Program Updates

- **Operational Updates - Lamont Bagby**
 - Finalizing plans to provide vaccinations to 500-1000 residents through a partnership with RRHA at the Coleman Center. We are hoping to distribute the Johnson & Johnson vaccine, requiring only one dose. This will begin on April 14th. This vaccine will be available to anyone in the East End willing to receive it, first looking at people who participate in community food distribution, and our parents. We will not need to provide Peter Paul staff for this event.
 - The Coleman Center is being prepared to open this summer.
 - We have been conducting outreach to our seniors to support them with receiving the vaccine if desired.
 - Seniors connected with Peter Paul have received tablets. They also receive periodic training on using the tablets from staff.
- **Education updates - Dr. Bassett:**
 - A wide variety of enrichment activities continue for students at MLK.
 - Most of the staff that we will have in-person this fall currently work at MLK.
- **Family and Community Engagement updates - Kim Young:**
 - Upcoming Community Walks- upcoming dates are March 27th, April 10th, and April 24th and all start at 10am. Board members are welcome to attend; please reach out to Kim if you would like to attend.
 - Winter programming has wrapped up and the FCE team saw increased engagement this round.
 - Spring FCE programming will begin this coming April. These programs will be in a hybrid format, offering some outdoor in-person programs, and some online options.
 - Our first Z-LIFE participant continues to hold a security position. She also recently moved into her first apartment with the support of Peter Paul staff.

VI. Financial Review – Pat Hanley

- Year-to-date change in net assets is \$1,080k; fourth quarter projections are conservative but on track with budget.
- Finance Committee recently met with the Community Foundation to review Endowment account performance and management; the committee may review recommend a policy change to the full board.
- Staff has begun budget process and will share a draft with Finance Committee in April before sharing with full Board in May.
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VII. Executive Session

The board adjourned to an executive session at 9:22 a.m.

Next meeting: Our next meeting is scheduled for Tuesday, May 25th at 8:30am

Respectfully submitted: Michelle Williams

Secretary: _____

Hal Greer, Board Secretary